

**Shared Governance Council
Meeting Notes of Oct. 28, 2009
by Shirley Lewis**

Present: President Jowel Laguerre
Kevin Anderson, Shirley Lewis (Ethnic Minority Coalition)
Ralph Meyer, Debbie Williams (Classified)
Tom Grube (Faculty)
Dean Leslie Rota (representing Dr. Steinback)

Absent: All other Resource Persons and Academic Senate rep

1. (a) Call to Order: by Dr. Laguerre at 2:10 PM
(b) Approval of Agenda: Tom Grube moved, seconded by Kevin Anderson, to approve the agenda of 10.28.09. Motion carried (1 abstention – Debbie Williams)
(c) Approval of Minutes: Kevin Anderson moved, seconded by Debbie Williams, to approve the minutes of Oct. 14, 2009 as corrected. Correction by Tom Grube: p. 3, item #8, add after words “instead use....” the words “some of that” money... Tom Grube also asked that it be noted in the minutes that the costs associated with Special Trustee Tom Henry’s contract and other consultant contracts are being paid from the General Fund since there is no \$1.8 million fine from which to pay these contracts.
2. Revised Policy 6203, Honorary Degrees: Dean Rota for Robin Steinback passed out copies of the revised policy 6203 and AP 6203. A typo in the 3rd bullet from the bottom of AP 6203 was noted. Dr. Laguerre explained that this honor would be bestowed on individuals who have made extraordinary donations and/or provided extraordinary service to the college. Nominations can come from a variety of sources. Tom Grube questioned whether the provision that the procedures requiring that nominations be placed on Academic Senate’s January meeting agenda was too restrictive. Dr. Laguerre agreed that the timeline needs to be worked on, in consultation with Jeffrey Lamb.
3. Strategic Proposal from EMC re: Water Polo: Debbie Williams moved, seconded by Tara Norman, to table this item as an information item indefinitely. Motion carried.
4. Strategic Planning: Dr. Laguerre stated that the college’s Strategic Plan document expires in 2009. A small group will meet with a facilitator, Dr. Robert Jensen, on Friday to examine data and and work on a format for developing a new plan. Dr. Laguerre would like broad participation at two planning events: November 12 beginning at 12 noon and on November 13 beginning at 8 am, each of which will be half-day events. Planning will include an examination of data, the mission statement, core values, institutional strengths and weaknesses, opportunities as well as threats. On Dec. 4, a community meeting will take place to solicit community input. A draft of the Strategic Plan will be completed in Spring 2010. Kevin Anderson asked whether the type of data that will be reviewed would include program reviews. Dr. Laguerre said that the program

review was more of a division-level document. Strategic planning would involve an examination of more broad institutional measures, including IPEDS data, as well as community feedback.

5. Reorganization: Dr. Laguerre stated that he listened to a lot of voices since July 2009 regarding the top-level administrative reorganization. He reiterated that this re-org, which will cut back on the number of vice presidents, was taking place for two reasons: budgetary issues and the need to reinvest in basic skills, recruitment, and other important matters. The public announcement on the reorganization will hopefully come out on Monday. He is working on a cost analysis. There will be a study session at the November 18 governing board meeting, with planned Board action on December 4. He will then begin recruitment for the positions. Jeff Lamb provided Dr. Laguerre with a list of 23 concerns. Dr. L. explained that he made some adjustments. Some of the duties of the proposed Exec. VP of Academic Affair & Student Services will be removed and made the responsibility of other staff. Dr. L. also discussed the need to provide the Center directors with more independence with regard to class scheduling at the Centers.

6. Policy 2150 Grants – Development Procedures: Dr. Laguerre requested feedback from SGC and FABPAC. Debbie Williams stated that some of the issues and questions that are continuously raised about grants in FABPAC include in-kind/matching requirements, support staff, and grant employees. Shirley Lewis stated that procedures should also include a review of the administrative overhead (indirect) cost to make sure that the college obtains the best possible rate allowed.

7. Accreditation Self-Study: Dr. Laguerre confirmed with Jack Pond, Vice President of ACCJC that our scheduled accreditation team visit to validate the Self-Study would be in Fall 2011.

8. Accreditation Visiting Team: The team will be here tomorrow around 10 am, and will be focusing on planning and fiscal stability.

9. Accreditation: Delete (this is a duplicate item on the agenda)

10. Budget 2009/10: Susan Rinne was not available to report on the budget. Dr. Laguerre stated that it is still unclear whether there will be mid-year cuts.

11. Governing Board Agenda for 11/4/09: Dr. Laguerre passed on copies of the agenda and made note that there would be a Board study session on re-prioritization of unallocated Measure G funds. Most of the discussion centered on concerns expressed about Measure G. Debbie Williams commented that the expenditures on the new furniture in Building 100 would have been better spent on other priorities such as Building 1300. Tom Grube remarked that, in his capacity as a math teacher and not as a union president, that a large amount of Measure G monies were expended on Athletic facilities despite the fact that when surveyed, the community rated the need to upgrade athletic facilities far below other facility needs.

12. College Area Reports:

a. ASSC: Tara Norman reported that the ASSC budget will be presented for information at the Nov. 18 governing board meeting. The ASSC Executive Council met with Dr. Laguerre yesterday. The ASSC is currently considering funding requests. The ASSC holiday food drive is underway. The students attended a recent student leadership conference in Sacramento. The ASSC is planning a student forum with Dr. Laguerre.

b. Academic Affairs: Dr. Laguerre reported that there is a meeting with County officials on Nov. 2 to discuss improvement and expansion of our vocational education programs. On Nov. 12, there will be a business forum/luncheon with mayors in Solano County, the proceeds of which will go toward funding scholarships for business students. Dean Rota announced that the Theater was hosting a Haunted House at the Lawler House on Oct. 29-31, to benefit student scholarships.

c. SCFA: Tom Grube expressed concerns about limiting student access as a result of the cutting of 123 course sections in the spring.

d. CSEA: no report.

e. Local 39: Ralph Meyer brought up the need to address problems with improperly functioning ventilation systems in new and renovated buildings.

f. Management: Dr. Laguerre reported that the ALG recently held its meeting at the Vacaville Center with the VV Chamber of Commerce.

g. Ethnic Minority Coalition: It was reported by Dr. Anderson that a meeting was held with Dr. Steinback and Dean Andreini to discuss concerns about the lack of progress in filling the vacant Ethnic Studies Coordinator position and to provide input on a revised job description. Dean Rota explained that part of the delay is that the job description must go to the SCFA for approval and then to the Governing Board for approval. A status report on this issue was requested by Dr. Laguerre at the next Shared Governance meeting.

h. Student Services: Dr. Laguerre reported that the budget for categorical programs has been augmented by carry forward categorical funds from 08/09 and ARRA funding which avoided layoffs during the current 09/10 year.

i. HR: Dr. Laguerre gave a status report on three positions that we are seeking to fill, including the CBO (interview are today), the HR director (S/P interviews tomorrow), and the director of Fiscal Services (first review tomorrow).

j. Academic Senate: Dr Lamb is promoting the need for faculty participation on the Accreditation Self-Study. Darryl Allen will be replacing Joseph Conrad as an at-large Senator.

k. Technology & Learning Resources: Jim Ennis will be serving as the interim Chief Information Systems Officer. There will be an in-house appointment of a faculty member to serve as an interim dean to oversee the library and learning resources.

l. Administr. & Busin. Svcs/FABPAC: no report.

Adjournment: Kevin Anderson moved, seconded by Debbie Williams, to adjourn at 3:42 pm.